



MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and executed by and between:

ROCYLENE C. ROQUE, of legal age and Head of the Laboratory of PASIG CITY DRUG TESTING CENTER located at 5/F Pasig City Hall Bldg Brgy San Nicolas Pasig City hereinafter referred to as the FIRST PARTY

And

Company Name:

Address:

Represented by:

Hereinafter referred to as the SECOND PARTY.

Witnesseth that the parties agree as follows:

1. The first party engages and offers to conduct drug testing services and the Second Party accepts and agrees to such offering, subject to the general supervision and pursuant to the orders, advice and direction of First Party.
2. LABORATORY SERVICES:
 - a. This agreement shall cover drug testing services to the second party's employees. A remote collection fee FIVE Hundred Pesos (P500.00) paid to the Department of Health – Bureau of Health facilities and Services (DOH-BHFS) shall be shouldered by the second party.
 - b. The location of the testing shall be provided by the second party however the facility must pass the criteria of remote collection area and approved by the first party.
 - c. The date and time of testing shall be mutually agreed upon by both party and shall be at least three (3) weeks after the signing of the MOA.
Date: _____ Time: 10am-3pm
Venue: _____
Number of clients: _____
 - d. The first party shall perform the drug test screening in its facility (Pasig City Drug Testing Laboratory) however in cases of positive test of Methamphetamine (MET) and/or Marijuana (THC) the same urine sample shall be handed over and processed in an affiliated confirmatory laboratory (Labtox Analytical Laboratory). The fee for confirmatory shall be shouldered by first party.
3. SETTLEMENT OF BILLS. Fee of the drug testing shall be one hundred fifty (P150.00) as per City Ordinance No. 22 Section 4. Payment shall be paid directly to the Pasig City Health Department Cashier.
4. RELEASING OF RESULT. Drug test results shall be given to the second party at least fifteen (15) working days after the collection date for negative results. However, official results for urine samples submitted for confirmatory testing shall take a minimum of three (3) weeks.
5. MISCELLANEOUS PROVISIONS. Second party shall provide lunch/snack for the staff of the first party. Both parties agreed to discuss and formulate guidelines for a smooth and proper implementation of this agreement and such guidelines when signed by duly authorized representatives of both parties which shall constitute and be recognized as part of this agreement.

This agreement shall be effective upon signing on _____, however, this agreement may be cancelled by either party giving to the other party notice of its intention to terminate this agreement.

IN WITNESS WHEREOF, the parties have executed before these presents on _____, 201_ at _____.

Pasig City Drug Testing Laboratory
Represented by:

Represented by:

ROCYLENE C. ROQUE, MD

Signed in the presence of:

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES } S.S.

BEFORE ME, this ___ day of _____, 200_ at _____ personally appeared the following persons, *to wit*:

Name	T.I.N.	Comm. Tax Cert. No	Date/Place of Issue
Rocylene C. Roque	910-040-866		

who executed the foregoing instrument and they acknowledge to me that the same is their free and voluntary act and deed.

This instrument refers to a to a Probationary Employment Contract, consisting of two (2) pages, including the page on which this Acknowledgment is written, was signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.

Memorandum of Agreement