

Republic of the Philippines  
**CGO PASIG**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO PASIG in the CSC website.

JUN 10 2021  
April

*Elvira R. Flores*  
**ELVIRA R. FLORES, MNSA, CESE**

CITY HUMAN RESOURCE DEVT. OFFICER

Date: June 10, 2021

| No. | Position Title<br>(Parenthetical Title,<br>if applicable) | Plantilla Item No. | Salary/<br>Job/<br>Pay<br>Grade | Monthly<br>Salary | Qualification Standards   |                  |  |                      |                               | Place of Assignment |
|-----|---|--------------------|---------------------------------|-------------------|---|------------------|--|----------------------|-------------------------------|---------------------|
|     |   |                    |                                 |                   | Education   | Training         | Experience   | Eligibility          | Competency<br>(if applicable) |                     |
| 1   | City Government<br>Department Head II                     | 1                  | 26                              | 111742            | Bachelor's<br>Degree<br>preferably in<br>Accounting,<br>Economics,<br>Public Ad or<br>any related<br>course | None<br>Required | 5 years<br>experience in<br>government<br>budgeting or<br>in any related<br>field<br>immediately | • CS<br>Professional |                               | City Budget Office  |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 25, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELVIRA R. FLORES, MNSA, CESE  
City Human Resource Dev't. Officer  
City Government of Pasig

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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*Elvira R. Flores*

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CITY HUMAN RESOURCE DEVT. OFFICER

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|-----|---|--------------------|---------------------------------|-------------------|---|------------------------------|--------------------------------|---------------------------------------|-------------------------------|---|
|     |   |                    |                                 |                   | Education   | Training                     | Experience                     | Eligibility                           | Competency<br>(if applicable) |   |
| 1   | Engineer II   | 8                  | 16                              | 36628             | Bachelors degree in Engineering relevant to the job | 4 hours of relevant training | 1 years of relevant experience | RA 1080                               |                               | City Building Official                        |
| 2   | Administrtrive Aide IV<br>(Metro Aide II)                 | 8-45               | 4                               | 14400             | Must be able to read and write                      | None Required                | None Required                  | None required (MC 11,s. 96 - Cat III) |                               | City Environment and Natural Resources Office |
| 3   | Nurse II  | 25-5               | 17                              | 39986             | Bachelor of Science in Nursing                      | 4 hours of relevant training | 1 year of relevant experience  | RA 1080                               |                               | City Health Office                            |
| 4   | Rural Health Physicican                                   | 5-18               | 24                              | 86742             | Doctor of Medicine                                  | 8 hours of relevant training | 2 years of relevant experience | RA 1080                               |                               | City Health Office                            |
| 5   | Day Care Worker I   | 9-65               | 6                               | 16200             | High School Graduate                                | None Required                | None Required                  | None required (MC 11,s. 96 - Cat III) |                               | Department of Social Welfare and Development  |

|   |  |      |    |       |                                |                               |                                |  |   |
|---|--|------|----|-------|--------------------------------|-------------------------------|--------------------------------|--|---|
| 6 | Day Care Worker II                       | 7-2  | 8  | 18251 | High School Graduate           | 4 hours of relevant training  | 1 years of relevant experience | None required (MC 11,s. 96 - Cat III)                  | Department of Social Welfare and Development<br>JUN 20 2021 |
| 7 | Supervising Administrative Officer       | 3    | 22 | 68415 | Bachelor's degree              | 16 hours of relevant training | 3 years of relevant experience | Career Service (Professional) Second Level Eligibility | Office of the City Administrator<br>Amell                   |
| 8 | Administrative Aide I (Utility Worker I) | 43-7 | 1  | 12034 | Must be able to read and write | None Required                 | None Required                  | None required (MC 11,s. 96 - Cat III)                  | Office on General Services                                  |
| 9 | Medical Officer III                      | 16-4 | 21 | 60901 | Doctor of Medicine             | None Required                 | None Required                  | RA 1080  | Pasig City General Hospital                                 |

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