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CS Form No. 9
Revised 2018

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Republic of the Philippines
CGO PASIG
Request for Publication of Vacant Positions

FEB 24 2021
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To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO PASIG in the CSC website:

Elvira R. Flores
ELVIRA R. FLORES, MNSA, CESE
CITY HUMAN RESOURCE DEVT. OFFICER

Date: February 24, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accounting Clerk I	12-3	4	14400	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		City Accounting Office
2	Fiscal Examiner II	6-4	15	33575	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility		City Accounting Office
3	Tax Mapper III	7	18	43681	Bachelor's degree relevant to the job	2 year of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility		City Assessor's Office
4	Rural Health Physician	5-47	24	86742	Doctor of Medicine	8 Hours of Relevant training	2 Years Relevant Experience	RA 1080		City Health Office
5	Administrative Aide VI (Utility Foreman)	22	6	16200	Elementary School Graduate	None Required	None Required	None Required		City Treasurer's Office

6	Administrative Aide IV (Reproduction Machine Operator II)	28-5	4	14400	Elementary School Graduate	None Required	None Required	None Required	City Treasurer's Office
7	Social Welfare Officer II	5-1	15	33575	Bachelor's degree in Social Work	1 year of relevant experience	4 hours of relevant training	RA 1080 (Social Worker)	Department of Social Welfare and Development
8	Computer Programmer I	6	11	23877	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility	Management Information System Office
9	Administrative Aide IV (Reproduction Machine Operator II)	34-1	4	14400	Elementary School Graduate	None Required	None Required	None Required	Office of the City Mayor's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 11, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELVIRA R. FLORES, MNSA, CESE
City Human Resource Dev't. Officer
City Government of Pasig

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.